

2007 Core Components Phase 1 Project Charter

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Project Leader	Jim Wilson, CIDX
Project Sponsor	Ken Hutcheson, CIDX
Chartering Team	CIDX Steering Team
Initiated By	CIDX Steering Team

Background

In 2006 the CIDX Architecture Team completed a framing project to identify the best approach for CIDX to facilitate interoperability between companies in the chemical industry with companies not in the chemical industry. The project results are documented in a CIDX white paper.

This project represents Phase 1 of the project plan recommended in the white paper.

Objectives

Conduct a narrow-scope gap analysis by evaluating Order-to-Cash-related Chem eStandards messages along with UN/CEFACT naming and design rules (NDR).

The purpose of this step is to develop a practical sense of what is required to core componentize Chem eStandards, to what degree Chem eStandards aligns with current core component libraries and NDR, and to what extent CIDX standards-development methodology aligns or diverges from core component standards-development methodology.

Develop report for the CIDX Steering Team

Scope

In Scope

- Chem eStandards Order-to-Cash schemas
- ISO and UN/CEFACT Core Component Technical Specification
- UN/CEFACT XML Schema Naming and Design Rules
- Recommendation regarding a Phase 2 project

Out of Scope

- *Nothing notable.*

Deliverables

The deliverables for the project are:

- Project report
- Recommendation regarding a Phase 2 project

Timing

2007-02-01: Form project team and launch project

2007-04-01: Review deliverables first draft

2007-05-15: Report results at general meeting

Project resources:

Project Resourcing Approach

Project success is best assured by using a project team focused on specific project deliverables. The team will be associated with the Architecture team, but will have dedicated core members and a separate project leader.

Project leader

Jim Wilson, CIDX

Estimated required time commitment

Approximately 25%, eight hours a week on average over the life of the project. Because the leader will likely be involved with drafting and editing deliverables, the leader will likely be heavily involved throughout the project.

Estimated travel requirements

Although it is anticipated that most team meetings will be via teleconference and perhaps on-line collaboration tools, the leader will need to travel to the May CIDX General Member meeting in Indianapolis, Indiana, USA and any other face-to-face meetings that the project team determines are necessary to complete its objectives.

Travel expenses are to be paid by the leader's employer.

Because this project will include getting involved with at least one outside organization, UN/CEFACT, we anticipate that the leader will need to travel to some meetings other than CIDX meetings as well.

Travel expenses are to be paid by the leader's employer (in this case, CIDX).

Knowledge & skills

- Strong leadership, organization, and communication skills
- Subject matter expertise in the Core Components technology and its use in the chemical industry
- Ability to represent the broader interests of the chemical industry over the interests of a particular company

- Ability to organize and lead meetings and drive results from a group of volunteers from different physical locations and companies
- Previous experience with CIDX is helpful.

Other Considerations

Because the Core Components activity is likely to continue beyond this project, it would be very helpful for the leader to continue in some capacity to provide on-going continuity.

Project team members

Number of participants required and description

CIDX project practices require that projects such as this must be staffed with representatives from at least three principal member companies, in addition to the leader, before a project will be launched. Associate and affiliate members may also participate. No upper limit of participants will be set but five to seven active, knowledgeable participants would be ideal.

Estimated required time commitment

Approximately 10%, four hours a week on average over the life of the project. It's likely that participation will be heaviest in the first two or three months with less involvement as the final deliverables are being completed, unless a participant volunteers to help with the drafting and editing.

Estimated travel requirements

Although it is anticipated that most team meetings will be via teleconference and perhaps on-line collaboration tools, the leader will need to travel to the May CIDX General Member meeting in Indianapolis, Indiana, USA and any other face-to-face meetings that the project team determines are necessary to complete its objectives.

Travel expenses are to be paid by the leader's employer.

Knowledge & skills

- Subject matter expertise in the Core Components technology and its use in the chemical industry
- Responsibility for some aspect of Core Components implementation in their companies is helpful
- Ability to represent the broader interests of the chemical industry over the interests of a particular company
- Previous experience with CIDX is helpful.

Other Considerations

Because the Core Components activity is likely to continue beyond this project, it would be very helpful for team members to continue in some capacity to provide on-going continuity.